



0723 111 999

www.jodancollege.ac.ke



JODAN COLLEGE OF TECHNOLOGY-THIKA
The leading TVET & Medical institution in Kenya
College Prospectus

0723 111 999



Annual Intakes:

JANUARY | MARCH | MAY | SEPTEMBER

At Jodan College of Technology, we are open to everyone as felt in our warm family atmosphere and how we engage with one another. Our programs are tailored to project our graduates into professional technical avenues and mould them to fit into the modern job market. With over 16 years of quality training and academic excellence; and a current population of over 4,500 students, we believe in producing confident, exemplary leaders and revolutionary entrepreneurs who are keen on making a great impact in transforming the society they live in. Having so far graduated over 50,000 students, we are driven by the desire to enable learners recognize the dignity and worth of self and of others. We leverage on technology to propel them to achieve excellence in what they do for the service to others.

MISSION STATEMENT

Jodan College is dedicated to inspire and help learners develop intellect and character, desirable skills, knowledge and attitudes responsive to the challenges of a dynamic society.

OUR VISION

To be a centre of academic excellence for community service and development.

OUR PHILOSOPHY

We leverage on technology to drive our philosophy of academic excellence and the principle of community service.

CORE VALUES

In pursuit of our college vision and mission, we cherish the following ideals as our guiding values:

- Truth
- Integrity
- Respect for individual difference
- Intellectual excellence



WHY TRAIN WITH JODAN DRIVING SCHOOL

- Approved by the National Transport & Safety Authority (NTSA)
- Operation time: 8:00 am to 5:00pm
- Attendance: 2 hrs per day or more
- Free Basic Motor Vehicle Maintenance
- Smart Card Driving licence upon completion



- Intensive Defensive Driving training at 12,000
- Able to train and organize Corporate Companies, NGO's and CDF
- Sufficient time for Practical Training
- Since inception we have trained over 20,000 competent drivers who are now working as Personal Drivers, Companies, County Government e.t.c
- New vehicles and Up To Date facilities.

Please Note

- An official receipt **MUST** be obtained upon payment
- Paybill No.: **871462**, Acc. No.: **Student Name**
- Cheques addressed to:
JODAN DRIVING SCHOOL
- Bank Deposit;
Equity Account No. **0340 277 690 559**



10 Computer Packages @ all branches
at a discounted rate of Kshs. 5,500/=.

Accommodation available at an extra cost
of between Ksh 5,500 - 6,500 per Month.

Jodan Driving School... The No. 1 Driving School in Kenya



JODAN DRIVING SCHOOL

Main Branch: Jodan Towers (Elimu Center) & Alisa Plaza along Kwame Nkrumah Street.

Thika 0707 595 676	Makongeni 0704 862 249	Kiambu 0113 485 210
Witeithie 0793 274 538	Kiganjo 0113 487 691	Kenol 0793 278 057

Jodan Driving School is a subsidiary of Jodan College of Technology which is the leading TVET & Medical Institution in Kenya based in Thika town.

NTSA NEW CURRICULUM ENROLLMENT PROSPECTUS

ENJOY OUR MEGA DISCOUNTS AS FOLLOWS:

CATEGORY	CLASS	DESCRIPTION	LESSONS	FEES
A	A2	Motorcycle over 150 C.C	15	7,000/=
	A3	Motorcycle Taxi (Tuk Tuk)	15	10,000/=
B	B1	Light Passenger Car (Automatic)	30	13,000/=
	B2	Light Passenger Car (Manual)	30	13,000/=
	B3	Light Passenger Car (Professional)	30	13,000/=
C	C	Medium Truck	35	13,000/=
	C1	Light Truck	35	13,000/=
D	D1	Van (Maximum 14 Passengers)	15	10,000/=
	D2	Mini Bus (Maximum 14 - 32 Passengers)	20	10,000/=
PSV SPECIAL D1 & D2		Endorsement, Theory and Test for experienced Matatu Drivers		10,000/=
B&C Combined		Combination of Light Cars & Light Trucks at discounted rates	40	18,000/=

ADDITIONAL CHARGES **Provisional Driving License (PDL), Exam Booking and Assessment @ 3,000**
Payable through send money : 0704 862 249



PAYBILL NUMBER
871462
ACCOUNT NUMBER

Bank Deposit

Students Name

Equity Bank
Acc. No. 0340 277 690 559

NB: NO CASH PAYMENT



SCHOOL OF JOURNALISM & MEDIA STUDIES

Pursuing a journalism course helps the learner in gaining the skills to become a good journalist; this includes learning how to gather and verify information, interview sources, write and edit news stories, and report news using different media platforms. Students also learn about media ethics and the role of journalism in society, which can help them to become responsible and ethical journalists. This course prepares students for a variety of careers in the media industry, including journalism, broadcasting, news reporting, public relations, advertising and marketing among many others.

PROGRAMME	MINIMUM GRADE	EXAM BODY	DURATION	TUITION FEES (Per Term)
Diploma in Journalism & Media Studies	D	ICM	8 terms	24,000
Diploma in Broadcast Journalism	C-	KNEC	9 terms	24,000
Diploma in Digital Journalism	C-	KNEC	9 terms	24,000
Diploma in Mass Communication	C-	KNEC	9 terms	24,000



SCHOOL OF COMPUTING & INFORMATICS

ICT (Information and Communication Technology) is an interdisciplinary course that encompasses various aspects related to technology, including telecommunications, computer systems, software and more. The course is designed to provide students with an in-depth understanding of how ICT can be used to enhance business processes and communication. In this course, one can become a Software Developer/Programmer/Engineer, Network/IT Specialist, Cyber Security Analyst, Web Designer/Developer and Entrepreneur among many others.

PROGRAMME	MINIMUM GRADE	EXAM BODY	DURATION	TUITION FEES (Per Term)
Diploma in Information Communication Technology	C-	KNEC	9 terms	22,000
Certificate in Information Communication Technology	D	KNEC	6 terms	22,000
I.C.T- Computer Operator - Grade III,II,I	D-	NITA	8 terms	22,000
I.C.T Technician - Level 4,5,6	D-	TVET CDACC	4 terms	22,000
Diploma in Cyber Security	C-	TVET CDACC	9 terms	25,000
Data Management & Analytics - Level 6	C-	TVET CDACC	4 terms	22,000
Network & System Administrator - Level 6	C-	TVET CDACC	4 terms	22,000
Diploma in Criminal Justice Management	C-	TVET CDACC	9 terms	25,000
Certificate in Criminal Justice Management	D	TVET CDACC	6 terms	25,000
Diploma in Forensic Investigation	C-	TVET CDACC	9 terms	25,000
Certificate in Forensic Investigation	D	TVET CDACC	6 terms	25,000
Diploma in Security Management	C-	TVET CDACC	9 terms	25,000
Certificate in Security Management	D	TVET CDACC	6 terms	25,000
Certificate in Cyber Security	D	TVET CDACC	6 terms	25,000

Why Choose Jodan College

- No extra charges for all practicals on Technical courses
- Serene learning environment in our OWN ultra modern premises (Jodan Towers).
- Modern state-of-the-art training facilities.
- We help our students secure attachments.
- Excellent graduate uptake into the job market.
- Free basic Medical Care plus, Guidance & Counseling services by the college nurse.
- Co-curriculum activities include: Football, Volleyball, Netball, Badminton, Pool, Modelling,
- C.U., C.A, Muslim Brotherhood, etc.
- Affordable & flexible termly fees payment.
- We offer 100% training on all technical courses
- We are strategically located in Thika Town



We are located in Thika Town at Jodan Towers (Elimu Centre), Kwame Nkrumah Street. P.O. Box 6257 - 01000 Thika, Kenya

Contact Us

- ✉ admissions@jodancollege.ac.ke
- 📍 [Jodancollege](#) thika
- 🌐 www.jodancollege.ac.ke
- 📍 Jodan College of Technology - Thika Main Campus
- 📞 JodanCollege
- ☎ 0723 111 999

How to Apply

To apply kindly WHATSAPP your
FULL NAME, K.C.S.E MEAN GRADE,
COURSE CHOICE & EXAM BODY TO
0723 111 999 or apply online at
www.jodancollege.ac.ke.

REQUIREMENTS

1. KCSE certificate/results slip (Original +copy)
2. Two coloured passport size photos
3. Copy of National ID / waiting card (if any)
4. Personal belongings for use in hostels (Boarders)

ADMISSION CHARGES

1. Registration Fee Ksh. 2,000
2. College books + T-shirt + College ID Ksh. 6,000
3. Maintenance & Repairs Ksh. 3,500
4. Activity fees Ksh. 2,500
5. Library fee Ksh. 2,000
6. Jodan students welfare (JOSA) Ksh. 2,000

NB: No extra charges for practicals

COLLEGE FEES PAYMENT DETAILS

Co-operative Bank Acc/No. 01148429773100
or PAY BILL 400222

Account No. 9134#students name

ACCOMMODATION

Accommodation available at an extra cost of between Ksh. 5,500 - 6,500 per Month.

EXAMINATION BODIES





SCHOOL OF HOSPITALITY, TOURS & TRAVELS

Hospitality courses provide students with a comprehensive understanding of the principles of the industry including customer service, food safety, marketing, and financial management, which are essential for success in these careers. These courses can lead to a variety of career options in the hospitality industry, including hotel management, food and beverage management, events planning, and tourism management, among others. You can never go wrong in choosing either of these courses.

PROGRAMME	MINIMUM GRADE	EXAM BODY	DURATION	TUITION FEES (Per Term)
Diploma in Catering & Hotel Management	D	ICM	8 terms	25,000
Dip. in Food & Beverage, Production, Sales & Service	C-	KNEC	9 terms	25,000
Diploma in Culinary Arts	D	ICM	8 terms	25,000
Diploma in Catering & Accommodation Management	C-	KNEC	9 terms	25,000
Diploma in Housekeeping Mgt. Level I,II,III	C-	KNEC	9 terms	25,000
Certificate in Catering & Hotel Management	D-	ICM	4 terms	25,000
Certificate in Catering & Accommodation Operations	D	KNEC	6 terms	25,000
Certificate in Housekeeping & Dry Cleaning	D	KNEC	6 terms	25,000
Cert. in Food & Beverage, Production, Sales & Service	D	KNEC	6 terms	25,000
Artisan in Food & Beverage	D-	KNEC	4 terms	25,000
Diploma in Baking Technology- Module I,II,III	C-	KNEC	9 terms	25,000
Certificate in Baking Technology -Level I,II	D	KNEC	6 terms	25,000
Diploma in Tourism Management	C-	KNEC	9 terms	22,000
Diploma in Tourism & Business Studies	D	ICM	8 terms	22,000
Diploma in Tour Guiding Management	C-	KNEC	9 terms	22,000
Certificate in Tour Guiding & Travel Operations	D	KNEC	6 terms	22,000
Certificate in Tours & Travels	D-	ICM	4 terms	22,000
Wildlife Management - Level 4,5,6	D-	TVET CDACC	6 terms	22,000





SCHOOL OF BEAUTY & HAIRDRESSING (COSMETOLOGY)

The market in the Beauty Industry never goes down. In fact, it is one of the industries known to resist economic downturns. Employment opportunities are countless and self-employment could be your great door to success. This course can propel you to become a: Professional hairstylist, Nail technician, Beauty business consultant, Esthetician, Professional masseuse, Salon and Spa manager among others. You can never go wrong by choosing a career in Cosmetology.

PROGRAMME	MINIMUM GRADE	EXAM BODY	DURATION	TUITION FEES (Per Term)
Diploma in Hairdressing & Beauty Therapy	D	ICM	6 terms	23,000
Certificate in Training of Trainers (TOT)	Certificate in Cosmetology	Internal	2 terms	23,000
Certificate in Advanced Hairdressing & Beauty Therapy	Certificate in Cosmetology	Internal	2 terms	23,000
Hairdressing & Beauty Therapy	D-	NITA	6 terms	23,000
Artisan in Hairdressing	D-	Internal	4 terms	23,000
Artisan in Beauty Therapy	D-	Internal	4 terms	23,000

Photo Gallery



Former Students' Testimonials

"...Being a mechanical engineer has always been my dream, and I knew that with hard work and dedication, I could achieve great things in this field. Today, I am proud to say Jodan College of Technology Thika trained me well and it has also made me who I am today in engineering industry." Ajwang' Okombo (Owns multipurpose garage in Kisumu)

"Can we just take a moment and appreciate Jodan College? Seeing influential personalities embrace my designs is surreal. There were moments when I doubted myself and faced countless rejections but with the help of my tutors, I've turned my dreams into reality." Kerubo Mong'are (Award winning fashion designer in the U.S.A)

"My wholesale business is blooming because of the skills and tactics I gained from Jodan College. I highly recommend the college for any business course." Justin Kariuki (Wholesaler in Kiambu Town)

"Bonjour! Foreign languages play a crucial role in our interconnected world. Today I can communicate with anyone in the world and I can as well get employed in any foreign organization because of my ability to communicate in different languages..." Loice Kathure (Senior Languages' Tutor in International University based in Nairobi)

"Utaalamu huu wa upishi nimeusoma Jodan College uko Thika. Sasa hivi natambua recipes nyingi na jinsi ya kuwaridhisha macustomers wangu watalii wakiwemo. (Maria Katana employed by one of 5 star hotels in Mombasa)

"I always had a passion for storytelling and a strong desire to make a difference in the world through Journalism. After completing my Diploma in Journalism & Mass Communication, I decided to upgrade my studies in investigative reporting to enhance my skills and knowledge in the field. I am currently working in one of the most prestigious East African Media house. I am very grateful to Jodan College for laying a strong foundation in my dream career." ~ Paul Mwazighe.

"It has been a remarkable journey since completing my tourism course and launching my travelling agency. Thanks to Jodan College, I will continue to inspire and enable countless individuals to create memories that will last a lifetime." ~ Kismir ole Saning'o

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"All the late nights and countless hours spent mastering programming languages and understanding complex systems had paid off. With my newfound knowledge and skills, I embarked on a new chapter in my career and I successfully managed to own my very own Tech hub Company in Western Kenya. I surely chose the right path and the right course for me. Asante sana Jodan College." ~ Wycliff Barasa

"Today am a successful business woman. Owning a salon and beauty spa is not just a business for me; it's a lifelong commitment to helping others embrace confidence in their beauty. I am grateful to Jodan College for the opportunity to make a difference and to celebrate the power of self-care and self-expression through the world of cosmetology." ~ Mwende Mutua.

"Looking back on my journey, I am grateful for the education that laid the foundation for my success and the opportunity to work in a government hospital as a healthcare provider where I could serve the community. Today am very proud of myself and my achievements, I owe all these to Jodan College. Mbarikiwe sana." ~ Kathambi Rose

Government of Kenya Certificate no. 446562, TVETA/PRIVATE/TVC/0028/2016, Kenya National Examination Council (KNEC) Center No. 207022 (Business) & 207125 (Technical) Catering & Tourism Development Levy Trustees (CTDL). Certificate No. CTDL/5/REG/0025. An accredited Center for KNEC, ICM, NITA, ABMA, City & Guilds, TVET CDACC & ICDL Training programs.



SCHOOL OF MEDICAL, HEALTH & SOCIAL SCIENCES

Studying the practical elements of science, you will be able to apply your knowledge in action. The knowledge and skills you gain in an Medical courses can be directly applied to real-world problems and workplace scenarios. By choosing any course in this field, you will work hand-in-hand with medical practitioners to help make the world a better place.

PROGRAMME	MINIMUM GRADE	EXAM BODY	DURATION	TUITION FEES (Per Term)
Diploma in Perioperative Theatre Technology	C-	TVET CDACC	9 terms	28,000
Diploma in Orthopedic & Trauma Medicine	C-	TVET CDACC/ Internal	9 terms	28,000
Diploma in Science Laboratory Technology	C-	TVET CDACC	9 terms	25,000
Diploma in Medical Engineering	C-	TVET CDACC	9 terms	25,000
Dip. in Health Records & Information Management	C	HRIM	9 terms	25,000
Diploma in Nutrition & Dietetics	C-	KNEC	9 terms	25,000
Diploma in Community Health & HIV Management	C-	KNEC	9 terms	23,000
Diploma in Community Health & Development	C-	KNEC	9 terms	23,000
Diploma in Social Work & Community Development	C-	KNEC	9 terms	23,000
Dip. in Comm. Development Mgt. & Social Work	D	ABMA	8 terms	23,000
Certificate in Perioperative Theatre Technology	D+	TVET CDACC	6 terms	25,000
Certificate in Orthopedic & Trauma Medicine	D+	TVET CDACC/ Internal	6 terms	25,000
Certificate in Medical Engineering	D+	TVET CDACC	6 terms	25,000
Certificate in Community Health & Development	D	KNEC	6 terms	23,000
Certificate in Community Health & Development	D-	ABMA	4 terms	23,000
Certificate in Social Development	D	KNEC	6 terms	23,000
Cert. in Comm. Development Mgt. & Social Work	D-	ABMA	4 terms	23,000
Certificate in Professional Community Devel. Mgt.	D-	ABMA	4 terms	23,000
Certificate in Health Records & Info. Management	C-	HRIM	6 terms	23,000
Certificate in Nutrition & Dietetics	D	KNEC	6 terms	25,000
Certificate in Science Laboratory Technology	D	KNEC	6 terms	25,000
Certificate in Health Services Support	D	TVET CDACC	4 terms	25,000
Environmental Management – Level 4, 5, 6	D-	TVET CDACC	4 terms	20,000



SCHOOL OF ENGINEERING & TECHNOLOGY

Engineering is the application of mathematics and scientific principles to solve problems. Engineers research, invent and refine processes across a wide range of fields including medicine, transport, electronics, and much more. Most of what you see around you was designed by an engineer somewhere. This field is very broad with a wide range of job and self employment opportunities.

PROGRAMME	MINIMUM GRADE	EXAM BODY	DURATION	TUITION FEES (Per Term)
Dip. in Electrical & Electronics Eng. - Power Option	C-	KNEC	9 terms	25,000
Diploma in Automotive Engineering	C-	KNEC	9 terms	25,000
Diploma in Building Technology - Module I,II,III	C-	KNEC	9 terms	25,000
Cert. in Electrical & Electronics Eng. Power Option	D	KNEC	6 terms	25,000
Cert. in Electrical Installation	D	KNEC	6 terms	25,000
Certificate in Plumbing	D	KNEC	6 terms	25,000
Certificate in Automotive Engineering	D	KNEC	6 terms	25,000
Certificate in Building Technology- Module I,II	D	KNEC	6 terms	25,000
Building Construction Technology- Level I,II	D-	KNEC	9 terms	25,000
Artisan in Motor Vehicle Mechanics	D-	KNEC	4 terms	25,000
Artisan in Electrical Installation	D-	KNEC	4 terms	25,000
Light Vehicle Mechanics (LVM) – Grade III,II,I	D-	NITA	8 terms	25,000
Motor Vehicle Electrician (MVE) – Grade III,II,I	D-	NITA	8 terms	25,000
Plumber Pipe Fitter – Grade III,II,I	D-	NITA	8 terms	25,000
Electrical Wireman – Grade III, II, I	D-	NITA	8 terms	25,000
Diploma in Computer & Software Engineering	D	City & Guilds	6 terms	25,000
Refrigeration & Air Conditioning -Grade III, II, I	D-	NITA	8 terms	25,000

Free Driving Course for Automotive Engineering, M.V.E & L.V.M

APPROVED CENTRE FOR SHORT PROFESSIONAL COURSES - OPEN ENTRY

COURSE	DURATION	TOTAL FEE
Digital Marketing	2 Months	25,000
Photography	3 Months	50,000
Guidance & Counseling	1 Month	15,000
Networking	1 Month	15,000
Computer Programming i.e C,C++,V.B etc	1 Month	15,000
Videography	3 Months	50,000
Project Management	1 Month	15,000
Video Editing	3 Months	50,000
Business Plan Writing	1 Month	15,000
HIV/Aids Management	1 Month	15,000
Professional Selling	2 Months	22,000
Nail Technology	3 Months	30,000
Events Management	1 Month	15,000
Graphics & Design i.e Corel-Draw, Photoshop etc	3 Months	24,000
Computer Repair & Maintenance	2 Months	25,000
Software Installation & Configuration	2 Months	25,000
Team Building & Leadership	2 Months	25,000
Pastry & Bakery	2 Months	30,000
International Certificate of Digital Literacy (ICDL)	4 Months	38,000
10 Computer Application Packages - Level 1	3 Months	6,500
Advanced Certificate in Computer Packages - Level 2	3 Months	12,000
Driving Course	1 Month	By Category
Web Design	3 Months	40,000
Drug/Substance Abuse & Rehabilitation	1 Month	15,000
Accounting Packages i.e QuickBooks	2 Weeks	4,000
Customer care	2 Months	22,000
Basic Garment Making	3 Months	32,000
CCTV Installation	1 Month	20,000
Barista (High Tech. Coffee making)	1 Month	35,000
Food Production	6 Months	50,000
Android Development	3 Months	60,000
Mixology	1 Month	35,000
Barista & Mixology	2 Months	60,000
English	3 Months	25,000
Drone Journalism	2 Months	40,000

Intakes:
Every Monday

Writing materials i.e Book & a Pen will be provided.

NOTE: No Admission or any other charges for short courses.

BUILD AND CERTIFY YOUR DIGITAL SKILLS FOR THE MODERN WORKPLACE

Computer Packages (Level 1)

- Introduction to Computers
- Computerized Typing
- Ms Windows
- Ms Word
- Ms Excel
- Ms Access
- Ms PowerPoint
- Ms Publisher
- Adobe PageMaker
- Internet & Email

6,500/=

Advanced Computer Operations & Applications (Level 2)

- Basic Networking
- Basic Digital Marketing
- Basic Computer Repair & Maintenance
- Graphic Design (Corel-Draw)
- I.T. Security
- Software Installation & Configuration

12,000/=

International Certificate of Digital Literacy (ICDL)

- Computer Essentials
- Online Essentials
- Online collaboration
- Word Processing
- Spreadsheets
- Using Databases
- Presentation

35,000/=

SCHOOL OF LANGUAGES (OPEN ENTRY)

PROGRAMME		EXAM BODY	DURATION	FEES PER TERM
Sign Language	Level 1	TVET CDACC	1 term	25,000
	Level 2	TVET CDACC	1 term	25,000
French			3 months	32,000

SCHOOL OF MUSIC & INSTRUMENTATION (OPEN ENTRY)

PROGRAMME	DURATION	FEES PER TERM
Deejaying	2 Terms	45,000
Music Audio Production	2 Terms	45,000
Video Production	2 Terms	45,000
Dance Lessons	2 Terms	45,000
Piano	2 Terms	37,500
Guitar	2 Terms	37,500
Violin	2 Terms	37,500
Saxophone	2 Terms	37,500
Voice Coaching	1 Term	37,500
Drum Lessons	1 Term	37,500
Sound Technician	1 Term	37,500
Trumpet	1 Term	37,500
Descant Recorder	1 Term	37,500

Exam Bodies: Internal | Associated Board of Royal Schools of Music (ABRSM)
London College of Music Exams (LCME) | Registry of Guitar Tutors (RGT)

DEPARTMENT OF CERTIFIED NURSE ASSISTANT/CARE GIVER

UNITS COVERED

- Dementia
- Elderly Care
- Palliative Care
- Patient Attendant
- Disability Care & Support

MEAN GRADE: D- & ABOVE

DURATION: 3 MONTHS

FEE: 60,000/= (FULL COURSE)



SCHOOL OF FASHION & INTERIOR DESIGN

Fashion design is the strength of utilizing design and style or customary greatness to clothing, embellishments and art in general. This is a highly fulfilling career for people with a creative mind and an adventurous spirit. Pursuing professional courses in fashion & interior design equips you with the required understanding of design creation; it also helps you to choose a specific area of interest to develop your skills. Fashion and Interior design have entry into several career opportunities which makes them marketable. By choosing one of these courses you can become a; Fashion designer, Event manager, Stylist, magazine journalist, Clothing/textile technologist, Interior and spatial designer, Visual merchandiser, Furniture designer, Textile designer among many others.

PROGRAMME	MINIMUM GRADE	EXAM BODY	DURATION	TUITION FEES (Per Term)
Diploma in Fashion Design & Clothing	C-	KNEC	9 terms	25,000
Dressmaking – Grade III,II,I	D-	NITA	8 terms	25,000
Cert. in Fashion Design & Garment Making Tech.	D	KNEC	6 terms	25,000
Artisan in Garment Making	D-	KNEC	4 terms	25,000
Diploma in Interior Design & Soft Furnishing	C-	TVET CDACC	9 terms	25,000
Certificate in Interior Design & Soft Furnishing	D	TVET CDACC	6 terms	25,000
Artisan in Interior Design & Soft Furnishing	D-	TVET CDACC	4 terms	25,000



SCHOOL OF BUSINESS STUDIES & LOGISTICS

If you're not 100% certain on what you want your future career to be, or you just want to have a broad knowledge, then a business course is an excellent choice. This field is very broad with several courses to offer. Choosing a business course will enable a student to learn an overview of the main business functions that contribute to the success of a business and will also be able to specialize in their area of choice.

PROGRAMME	MINIMUM GRADE	EXAM BODY	DURATION	TUITION FEES (Per Term)
Diploma in Sales & Marketing Management	C-	KNEC	9 terms	20,000
Diploma in Sales Management & Marketing	D	ICM	8 terms	20,000
Diploma in Marketing, Advertising & Public Relations	D	ICM	6 terms	20,000
Diploma in Business Studies	D	ICM	6 terms	20,000
Diploma in Business Management	C-	KNEC	9 terms	20,000
Diploma in Human Resource Management	C-	KNEC	9 terms	20,000
Diploma in Front Office Operations & Customer Care	D	ICM	6 terms	20,000
Diploma in Accountancy	C-	KNEC	9 terms	20,000
Diploma in Office Management	D	ICM	6 terms	20,000
Computerized Secretarial Studies	D	KNEC	6 terms	20,000

PROGRAMME	MINIMUM GRADE	EXAM BODY	DURATION	TUITION FEES (Per Term)
Diploma in Purchasing & Supply Management	D	ICM	6 terms	20,000
Diploma in Banking & Finance	C-	KNEC	9 terms	20,000
Diploma in Accounting & Finance	D	ICM	8 terms	20,000
Diploma in Supply Chain Management	C-	KNEC	9 terms	20,000
Certificate in Sales & Marketing Management	D	KNEC	6 terms	20,000
Certificate in Sales & Marketing	D-	ICM	4 terms	20,000
Cert. in Marketing, Advertising & Public Relations	D-	ICM	4 terms	20,000
Cert. in Business Management & Administration	D-	ICM	4 terms	20,000
Certificate in Business Management	D	KNEC	6 terms	20,000
Certificate in Human Resource Management	D	KNEC	6 terms	20,000
Cert. in Front Office Operations & Customer Care	D-	ICM	4 terms	20,000
Certificate in Accountancy	D	KNEC	6 terms	20,000
Certificate in Office Practice	D-	ICM	4 terms	20,000
Certificate in Purchasing & Supply Management	D-	ICM	4 terms	20,000
Certificate in Banking & Finance	D	KNEC	6 terms	20,000
Certificate in Accounting & Finance	D-	ICM	4 terms	20,000
Certificate in Supply Chain Management	D	KNEC	6 terms	20,000
Clearing & Forwarding – Level 4,5,6	D-	TVET CDACC	6 terms	20,000
Co-operative Management – Level 4,5,6	D-	TVET CDACC	6 terms	20,000
Library & Information Science – Level 4,5,6	D-	TVET CDACC	6 terms	20,000
Public Administration – Level 4,5,6	D-	TVET CDACC	6 terms	20,000
Records & Archives Management – Level 4,5,6	D-	TVET CDACC	6 terms	20,000
Store Keeping Management – Level 4,5,6	D-	TVET CDACC	6 terms	20,000

